



# CPD Training for Web & Interactive Media Project Management—£299 inc VAT pp Held at Somerset Centre for Enterprise, Somerset College, Wellington Rd, Taunton, TA1 5AX

## Booking Form

Name:  Company:

Website:  Business Type:

Tel:  Email:

Address:

Number of Delegates:  Total to pay: £  Any special dietary requirements:

Course Date:  Signature:

**This training event is organised by ADK Ltd. Please send a cheque made payable to ADK Ltd and send to**

Somerset Design Enterprise Network, ADK Ltd, Hot House, Somerset Centre for Enterprise, Somerset College, Wellington Road, Taunton, TA1 5AX

For further information on this course and on venue's and dates etc. please visit  
[www.designenterprisenetwork.net/cpd.html](http://www.designenterprisenetwork.net/cpd.html)

## Cancellation & Payment Policy

Places on workshops and courses are limited so we therefore operate a cancellation policy regarding refund or transfer of course fees.

Payment should be made upon booking. For bookings cancelled two or more weeks before a course is due to start, 50 per cent of course fees paid will be refunded or transferred to another course.

No refund will be made for bookings cancelled less than two weeks before the event, except in exceptional circumstances and then only at the discretion of the Training Manager. However, we will consider transferring the course fee to another course, less an administration fee of 20 per cent. No refund will be made for non-attendance on the course.

In the event of cancellation of a training event, we will endeavour to inform all participants two weeks before the course is due to take place, although please be aware that this is not always possible. All course fees paid will be reimbursed in full, but we are unable to reimburse any other costs that may have been incurred, including travel, accommodation etc.

For further information telephone Andrew Knutt on 01823 366820.